**TARUN KANDPAL**

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Gaur City-1

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**~ Production Operations Professional ~**

With enriched experience of 2.7 yearsin managing **Production & Planning Operations**

BD21338_



## **CAREER OUTLOOK**

* Intend to build a career in a leading corporate environment with committed and dedicated expertise, which will help me to explore my technical knowledge along with communicational, organizational, leadership skills and innovative ideas to contribute the organization to the upmost point.

## **EXPERIENCE**

* Presently Working in **Production Planning and Control (PPC)** at Hitachi Astemo Gurugram Powertrain Systems Pvt. Ltd. formerly known as ( KEIHIN INDIA MANUFACTURING PVT. LTD ) A1-A2, SEC-81, NOIDA PHASE-2 from **02.02.2019** to till date.

## **TECHNICAL EXPERTISE**

* Functional knowledge of SAP PP MODULE.
* Working on SAP S/4 HANA to maintain the Production Data and Inventory Stock.
* Handling day to day activity related to Production & Planning in SAP like - Material Issuance, Production Confirmation, Stock Reconciliation.
* Create Production Orders and follow up with the Production Department for Order Confirmation.
* Invoice & E-WAY BILL creation through SAP and making the FG ready with all Packing Standards ready for DISPATCH.
* Material management activities such as clear the Reservation, transfer material from one location to another location, receiving the material as per GRN in SAP.
* T-code used in SAP such as MD01, MD04, VL10D, ME21N, VF01, VF02, MB51, MB52, MMBE, MB21, MB25, MIGO etc.
* Documentation Tools : MS-Excel, MS- PowerPoint, MS-Word.

## **Roles and Responsibilities (KEIHIN INDIA MANUFACTURING PVT.LTD.)**

* Production planning as per customer schedule with Production team.
* Planning day-to-day activities as per Customer schedules for all assembly line, Planning Assembly Lines with single piece flow, and also follow up the Production Dep. against Plan and Control the Quality and Inventory by co-ordination with the Production team regarding Production.
* To check shortage of material.
* Co-ordinate with Warehouse regarding Material.
* WIP control in Work Shop and reduce the dead stock.
* Audit of material in Shop-floor on regular basis.
* Monitor production activity and analyze the production data so that the flow of materials is timed meet production requirements.
* Support production in term of materials **planning, inventory control,** based on the available capacity and at the same time maintaining the inventory of raw materials and components at the minimum safety level.
* Handling production planning for shop floor manufacturing and to make the plan according to the availability of material.
* Managing proper raw material and other requirements to increase the production.
* Familiar with Automotive Parts like ECU, NGV, INMANI ASSY, INJECTORS.
* To arrange, monitor and evaluate the work of operators.
* Maintain all records related to production.
* Daily monitoring of production, shortfalls recovery, maintaining of buffer stock, analysis for defects, control of rejection etc.
* Coordination with **Purchase & Store** regarding raw material
* Optimum utilization of resources ( Man, Machine, Material method)
* Maintaining the FIFO of the FG before issuing it to the customer.

## **Academic qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year** | **University / Institute** | **Board** | **Degree** | **Marks in %** |
| 2012 | JAYCEES PUBLIC SCHOOL | CBSE | 10th | 71% |
| 2014 | N.I.O.S | NIOS | 12th | 54% |
| 2015-2018 | U.B.T.ER, UTTARAKHAND | **Branch**: Electrical Engineering | Diploma | 78% |

## SUMMER TRAINING

* Attended Industrial Training Program of 1 month from“**JBM GROUP”, PANTNAGAR, UTTARAKHAND.**

## **PROFESSIONAL TRAINING**

* 5 S, KAIZEN, 3M ACTIVITY.
* SAFETY AWERENESS TRAINING.
* SEVEN QC TOOLS

## **Academic project**

* Project-: **WORLDWIDE CONTROLLING OF ELECTRICAL APPLIANCES.**

## **Software Knowledge**

* Efficient to work on MS-Office.
* Worked on SAP to make reservation and to check the warehouse stock.
* Efficient to work on SAP.

## **Strengths**

* Ability to work in groups.
* Self-motivation, discipline and aiming high.
* Capable of accepting challenging tasks.
* Ability to motivate a group.
* Good Communication skills and a good Anchor.

## **PROFESSIONAL ACHIEVEMENTS**

* Awarded for best Kaizen.

## **Personal Details**

* Date of Birth - 20 MAR 1995
* Father’s Name - Mr. Banshidhar Kandpal
* Mother’s Name  -     Mrs. Geeta Kandpal

I hereby undertake that the information furnished above is true to the best of my knowledge*.*

**Date :** …………… **(TARUN KANDPAL)**